



Wards Creek Elementary School

SAC Minutes

4/16/2026



Attendance: Principal Klein, Kelly Neel, Jessica Fitch, Carrie Mitten, Christie Francis, Selene Inman, Tina Ransom, Jennifer Albino

Quorum: (Yes or No) YES (need to vote) We must have 51% non-staff.

Call to Order: Kelly Neel Called to order at 3:34pm, Christie Francis seconded the motion.

Approval of March 2026 Minutes: Tina Ransom motioned to approve minutes, and Selene Inman seconded the motion.

Old Business

- SAC Survey- give time to complete if needed:
2025-26 SAC Member Survey – Fill out form

New Business:

- School Recognition Funds Plan-Share with SAC
 - Designed in January and voted in February for Choice #1
 - Motion to approve Christie Francis, Selene Inman seconded the motion
- Self-Audit Form
 - Audit form was shared with the group, but we do not need to fill it out together
- Vote on SAC Chairperson for 26-27 school year
 - Kelly Neel was voted in as SAC Chairperson for 26-27– unanimously
- Funds Request – from Principal Kline
 - Math Conference – conference is free, just need to pay for travel for two people to attend (~\$2,500)
 - Tina Ransom voted to approve, Jennifer Albino seconded the motion
 - Vote was unanimous
 - Lexia – district has been covering this and is no longer being covered, asking for ½ the cost to be covered by SAC (\$5,000)
 - Kelly Neel motion to approve, Tina Ransom seconded the motion
 - Vote was unanimous

Budget Review:

Finance Report:

Line 102 - \$ 2,366.44

Line 805 (SRF) - \$9,836.24

Total: \$12,202.68

Principal Updates: Principal Kevin Klein

- Starting the end of year testing, it's going well

PTO Report – No PTO update today

Next Meeting: May 21st, 2026

Meeting Adjournment: Adjournment motioned at 3:53 pm by Kelly Neel and seconded by Tina Ransom

Submitted by: Kelly Neel

Name of Recorder: Jessica Fitch

Name of Position on Board: Secretary