Wards Creek Elementary



Shine Your Light for All

Kevin Klein, Principal Julie Haynes, Assistant Principal Carrie Mitten, Assistant Principal 6555 State Road 16 St. Augustine, FL 32092

Warrior Families,

We have provided a few helpful tips regarding parent pickup dismissal procedures. I want to thank you ahead of time for your patience as we may need to make adjustments for a smoother and safer process. This takes teamwork and we have had great success in previous years with this process because of your support.

- If checking out your child early, please try to park in a parking spot to avoid being in between the pickup line.

- Stay in the line behind the car in front of you, not necessarily the shortest line. There is an adult in the parking lot to help with directions.

- You will be announced "on campus" for dismissal by the adults on the golf cart in the parking lot.

- Continue to try to move up as close as possible to the car in front of you so we can try to avoid cars idle on the busy SR 16.

- Once you are approaching the loading zone, give yourself a little bit of room between cars in case the car ahead of you is still getting their child safely in their car. However, please follow the directions of the resource deputy and/or principal if it is safe to go past the car in front of you.

- Please display the car tag through the entire line, until your child is safely in your car. The car tag has the student identification number for the Pikmykid App. However, please write your child's last name and grade level on the tag too. This will help supervisors look for your child.

- Avoid usage of cellphones without "hands free" availability.

- For those parents who have a child in our Pre-K ESE or Access Points classrooms, please follow the parent pick up line so your arrival can be announced by the adults on the golf cart. If your child needs a substantially longer time to get safely into their car, there are 4 handicapped parking spots available once you are to the loading zone. There is a small stretch of grass after those spots for general education students who may need more time after they get into their car.

- If your child is in safety patrol, try to arrive at 3:00. (Possibly at 3:10 for the first few weeks of school). Please utilize the outside path indicated by the safety patrol sign. This would avoid others behind you being confused by which route to take and also you having to avoid maneuvering between cars. At that time, you may not be able to pull up along the fence line but can wait by it.

- Once you are on SR 16, especially Silverleaf residents, please try to pull up to the car in front of you as much as possible. This will tremendously help us try to keep the line at school moving.

Thanks again for working together with safety in mind,

Kevin Klein

Principal

Leadership – Integrity – Growth Mindset – Heart – Team