



Wards Creek Elementary School  
SAC Minutes  
1/22/2026



**Attendance:** Principal Klein, Kelly Neel, Jessica Fitch, Christie Francis, Jane Nieves, Bronte Martin, Jeanette DiBiase, Karen Hansen, Whitney Romanski, Selene Inman, Jennifer Albino Monjaraz, Antionette Brown, Zaira Druding, Tina Ransom, K. Satyantayan, Lydia Darkwah

**Quorum:** (Yes or No) YES

**Call to Order:** Kelly Neel Called to order at 3:34pm, Christi Frances seconded the motion.

**Approval of December 2025 Minutes:** Jane Nieves to approve minutes, and Bronte Martin seconded the motion.

**New Business:**

- a. SAC Statutes and Sunshine Law
  - We now need a quorum in person.
  - We still welcome parents to attend virtually, and your voice is always welcome.
- b. Vote on all past motions due to new law-it would be 1 vote
  - Vote to ratify all actions from Sept 2025-Dec 2025; Kelly Neel showed relevant documents; APPROVED
- c. SAC Needs Assessment Survey – review questions
  - Kelly Neel showed both the faculty and parent survey and review the questions with the committee
  - Called Vote to approve; Jennifer Albino motioned to approve; Jane Nieves seconded the motion; APPROVED
- e. SRF Ballot will be voted on again in the spring - FYI

**Budget Review:** No Changes

Finance Report:

Line 102 - \$ 2,366.44

Line 805 (SRF) - \$7,080.78

Total: \$9447.22

**Principal Updates:** Principal Kevin Klein

- Working through SMART goals for the end of the Year (PM3)
- Adding extra recess time for all students that arrive on time to help combat the tardy situations
- Challenging time with the new school getting ready to open in Silverleaf; being respectful for all the teachers and children that may be impacted by the change

**PTO Report:** PTO representative, Bronte Martin

- Soup and Grilled Cheese for teachers was a huge hit
- Large donation of funds was received specifically for the kids to create a Mad Science Olympics program; that will start next week
- March 6<sup>th</sup> – Daddy Daughter Dance; still working on theme
- Heart the Hall for teachers due February 6<sup>th</sup>
- PTO slating for 2026 will be starting soon

**Next Meeting: February 19<sup>th</sup>, 2026**

**Meeting Adjournment: Adjournment motioned at 4:15 pm by Kelly Neel and seconded by Jane Nieves**

**Submitted by: Kelly Neel**

**Name of Recorder: Jessica Fitch**

**Name of Position on Board: Secretary**