



Wards Creek Elementary School
SAC Minutes
2/19/2026



Attendance: Principal Klein, Kelly Neel, Jessica Fitch, Selene Inman, Jennifer Albino Monjaraz, Kelly Foss, Carrie Mitten

Quorum: (Yes or No) YES

Call to Order: Kelly Neel Called to order at 3:34pm, Selene Inman seconded the motion.

Approval of January 2026 Minutes: Jennifer Albino Monjaraz to approve minutes, and Kelly Neel seconded the motion.

New Business:

- **Parent and Faculty Needs Assessment Survey-Reminder to take it. Open until mid-March. We will reivew the results at a future meeting.**
- **Confirm SRF Ballot Vote-Choice 1 (77% majority)**
 - The School Recognition Funds (SRF) will be distributed equally among all employment categories of the 25-26 staff, still here and gone from WCES and itinerate employees based on the time at WCES (i.e. ...3 days per week =60% of determined share).
 - Kelly Neel made a motion to approve; Selene Inman seconded the motion. We have approved.

Budget Review:

Finance Report:

Line 102 - \$ 2,366.44

Line 805 (SRF) - \$9,836.24

Total: \$12,202.68

Principal Updates: Principal Kevin Klein

- Still working through the transition with the new school
- Did vertical alignment during the in-service – ie; 4th grade met with 5th grade to help prep them for the upcoming year

PTO Report: no update today

- Thank you for hearting the halls – from the staff
- Coffee & Donuts next week to help gather interest for PTO for the 2026-2027 year

Next Meeting: March 26th, 2026

Meeting Adjournment: Adjournment motioned at 3:43 pm by Kelly Neel and seconded by Selene Inman

Submitted by: Kelly Neel

Name of Recorder: Jessica Fitch

Name of Position on Board: Secretary