



Wards Creek Elementary School
SAC Minutes
12/18/2025



Attendance: Principal Klein, Kelly Neel, Jessica Fitch, Kelly Foss, Jane Nieves, Bronte Martin, Karen Hansen, Carrie Mitten, Denise Sieckman

Quorum: (Yes or No) YES

Call to Order: Kelly Neel Called to order at 3:35pm, Bronte Martin seconded the motion.

Approval of November 2025 Minutes: Bronte Martin to approve minutes, and Jane Nieves seconded the motion.

New Business:

- SRF Voting-SRF (School Recognition Funds Ballot)
 - Reviewed the SRF ballot choices (presented during the meeting and emailed with agenda)
 - Voted during meeting – all yes, form is approved
- Power Point - SAC PM2 Assessments STAR & FAST (Dec.-Jan.)
 - PM2 is nearly done (only 3rd grade level) and teams can begin working on support for the students
 - Current meeting SMART goals for improvement

Budget Review: No Changes

Finance Report:

Line 102 - \$ 2,366.44

Line 805 (SRF) - \$7,080.78

Total: \$9447.22

Principal Updates: Principal Kevin Klein

- Reviewed PM2 efforts and results to date

PTO Report: PTO representative, Bronte Martin

- Will be paying for the sunshades as well as the swings and to pay for the basketball nets to be replaced
- Winter craft night was great success
- Spirit wear is still discounted
- Holiday grams sold out and will be distributed either today or Friday

Next Meeting: January 22, 2026

Meeting Adjournment: Adjournment motioned at 3:54 pm by Kelly Neel and seconded by Denise Sieckman.

Submitted by: Kelly Neel

Name of Recorder: Jessica Fitch

Name of Position on Board: Secretary