



## Wards Creek School Advisory Council Meeting Minutes

### I. Call to Order

The Wards Creek Elementary Advisory Council Meeting commenced in Wards Creek Room 580 on September 21, 2023. Kim Pagan made a motion to call the meeting to order and Kristy Francis seconded the motion. The motion was voted on and carried forward. The meeting started at 3:30PM. Morgan Brown recorded the minutes for this meeting.

- II. Reviewed and approved May 2023 notes. Jennifer Monk made a motion to approve, and Gabriella Ruiz seconded the motion.

### III. Old Business

#### a. Meet the Teacher:

Discussed members views on this year's Meet the Teacher. Members seemed to feel it went smoothly. Questioned if next year Wards Creek could connect with Pacetti Bay to schedule times so parents can make it to both their elementary students meet the teacher and middle school students. Idea to flop times with last names between the schools.

Feedback was responded to regarding congested hallway last year. Issue was resolved in this year's meet the teacher by having PTO pass out Spirit Wear in the lunchroom. Parents were appreciative of the space to walk. Idea to potentially have PTO pass out spirit wear a day before Meet the Teacher

#### b. Curriculum Chat Nights:

Next year Curriculum Chat will be pushed out two weeks so leadership notebooks can be built for students to share with parents during Curriculum chat.

#### c. Student and Staff Update:

A little under 1,200 students. 67 homeroom classrooms. 40 Classrooms inside building. 32 portables. 8-12 teachers per grade level. Last year as a school of excellence. Budget at district level. Affects class size and flexibility. Class size 18. Once every teacher reaches 21. Request for additional teacher for the grade level would be made.

#### d. School Improvement Plan progress:

Decisions are data driven. We will continue to monitor the plan and continuing to help kids to improve academically. Using Star data. Second assessment we will have additional data and be able to look at growth proficiency data. From there answer the 4 questions. Incorporating more small groups as well as understanding standards. Providing enrichment as well as identifying the bottom quartile. Targeting instruction for learning gains. Continue to embrace the PLC process and being deliberate in rigor. Supporting push in for ESE. SIPS will be available to members explaining the how and the why.



**e. State of the School presentation:** The same one shown to teachers (review and add notes) Discussed mission, vision, and initiatives. Klein explained Capturing Kids hearts to members.

**f. School Initiatives:** Rigor

**g. What's unique at WCE?**

Family time, character development class, Leaders with character still doing even with large amount of growth to ensure small school feel. Changed from quarterly to monthly in the classroom.

STEM lab/ typing class.

Wards Creek stakeholders. Better group value, education, and trust.

#### **IV. Old Business**

**a. SAC By Laws:**

**b. SAC Budget:**

If you ever have questions or want to know the how/why of any changes that occur, please reach out to Mr. Klein. Inquiry on SAC approval for PTO budget. Budget presented/passed at their general assembly meeting. Will get further clarification on PTO minutes/budget being posted on their website.

No change in amount--\$2449.04. Based on FTE.

#### **V. New Business**

**a. Buddy-a-thon:** Kicks off on September 13<sup>th</sup> ending on September 26<sup>th</sup>.

**VI. PTO Update:** 400 participants at grandparents' breakfast. Had raised 46,500 at time of SAC meeting. Raised 60,000 for Buddy-a-thon fundraiser by September 26<sup>th</sup>. Offered pizza for whole school if 100 percent participation was reached for buddy-a-thon. Fall spirit wear available until October 13<sup>th</sup>. Reminder on upcoming events. Money raised from buddy-a-thon will be used to sunshades/technology.

#### **VII. Any Additional Questions/Concerns**

**What is the best way for parents to support teachers?** Room parents, volunteering in the classroom, helping teachers with printing needs, or perhaps helping run a small group. Conferencing with the teacher to see how you can help in the classroom.

**Since leaders with character is in the classroom, will parents get an opportunity where students and parents can be involved with academic achievement?** Leaders with characters due to the high growth of the school has moved to the classroom as it would be a safety concern to continue doing school wide. Ideas are being thought about. Parent recommended AB honor roll.

**VIII. Next Meeting – October 12<sup>th</sup>, 2023**



## **IX. Adjourn**

Shannon Kelly made a motion to adjourn the meeting. Kimberlee Pagan seconded.  
The meeting ended at 4:23.

### **Attendance**

**Chair:** Kelly Neel

**Secretary:** Morgan Brown

**Principal:** Kevin Klein

### **Members/attendees present:**

Anthony Coleman

Danielle LoPinto

Christie Francis

Kimberlee Pagan

Russell Cooke

Jennifer Monk

Kim McCutcheon

Shannon Kelly

Deborah Pasquale

Emily Cloer

Megan Mathicoas

Nicole Bigam

Gabrielle Ruiz