# Wards Creek School Advisory Council Meeting Minutes

**WCE SAC**

**Location**: Wards Creek Media Center  
**Date**: January 13, 2022  
**Time**: 3:30 PM

  
  


1. Call to Order  
   The Wards Creek Elementary Advisory Council Meeting commenced in the Wards Creek Media Center on January 13, 2022. Kim Pagan made a motion to call the meeting to order and Jen Lusk seconded the motion. The motion was carried forward. The meeting started at 3:34 PM. Kristin Fanning recorded the minutes for this meeting.
2. Review/Approve Notes   
   Notes were reviewed from December meeting. One correction was need to who second the meeting being adjourned. This was corrected. A motion to approve was made by Kim Pagan and Jen Lusk seconded the motion.

**Old Business**

**a. SAC Budget**  
Budget amount: $2,521.07

**b. i-Ready Test B dates**

We are currently in the 2nd round of I-Ready testing.  We are excited to see how many students have met or surpassed the benchmark of having at least 50% growth in student’s individual learning path.  Mr. Klein plans on sharing the information in February.

1. **New Business  
     
   a. Assessment Survey**

Our school needs survey needs to be finalized. Mr. Klein asked to add a question about relationships. This is what we have been working on this year. We discussed the wording to add a question: “I believe my child’s homeroom teacher has developed an effective school/parent relationship.” We also discussed adding one last question which asks if anyone has anything they would like to add. Use the same wording as last year. Kim Pagan motioned to bring it to a vote to pass adding the 2 question. Jen Lusk seconded the motion. The vote was all in favor for adding the 2 questions. Quorum was established with 61% present. The vote passed.

**PTO Agenda  
  
Past Events:**

**Polar Express Night**

* Sold 250 tickets🡪Made $1200
* PTO voted to donate $1100 to Samantha Banks family

**Annual Soup & Grilled Cheese lunch**

* Huge success, teachers and staff loved it

**Spirit Night Updates**

* December was Hungry Howie’s pizza kits🡪made $1 back from each kit sold for total of $66
* Willie Jewel’s take out Tuesday was this week🡪waiting to get total
* Will need to advertise more for these spirit nights🡪Kevin to send school wide text message the day of.

**Spirit Sticks**

* Made back half our money
* Left over spirit sticks going to school store and Mrs. Fanning will give us our proceeds back
* Valentine’s Day🡪squishies instead of sticks being sold now for $2 each

**Quarterly breakfast for staff**

* Kevin asked PTO if they wanted to donate breakfast quarterly🡪PTO Board agreed
* This quarter we did muffins, yogurt, granola and coffee

**Samantha Banks Funeral for travel-Kevin & Mrs Abbey**

* Sallie (Kevin’s secretary) reached out to PTO in regards to reimbursing Kevin & Mrs. Abbey for travel expenses for the funeral for them to attend
* Voted on paying for their hotels (Will reimburse Kevin) & $200 gas gift card

**PTO Fundraising**

* The last $4,000 left over from last years PTO fundraising check was complete
* School is putting in a privacy fence for kindergarten playground
* Cost is $12,000🡪District will be paying the difference
* Should be complete by spring break
* The last of the water filling stations were placed in school over winter break

**PTO Budget**

* A few of the PTO board members will be reviewing the budget🡪we have gone over
* Got a 30 day trial for money minder, a software to help with budgeting

**Upcoming Events**

**Spirit Nights**

* February🡪2 creeks, March🡪McTeacher night(McDonalds), April🡪Fords Garage(pending), May🡪Tropical Smoothie

**Read-A-Thon**

* Starts January 14🡪PTO has printed reading log flyers for the students
* PTO asked Kevin to get with team leads to get ideas on what we should fundraise for this year
* Options discussed🡪Capturing Kids Hearts Training (2 day training, 50 teachers @ $500 per teacher=$25,000
* Other option🡪Building a second computer lab for the students ($500 per laptop, 44 laptops needed=$22,000
* PTO Board voted for first priority to be second computer lab and if money left over, will go to team leads attending capturing kids heart training
* Read-a-thon ends January 30th🡪Will announce winners in February

**Daddy/Daughter Dance**

* February 11🡪5p-8p, Indoors as of now
* $30 per ticket for dad/daughter🡪extra sibling $5
* 5X7 photo and dinner (ziti, bread, salad, dessert, and 30 donated pizzas from papa johns) included in price of ticket

**Mother/Son event**

* Icemen hockey game, Friday, March 25 night🡪flyer made with QR code link
* $20 per ticket

**Slating committee for next year**

* Slating committee🡪In February, Jen & Amber will be PTO reps for slating committee
* Potential Teacher Reps🡪 Jessica Scott & Kim Rose
* Still need🡪One parent volunteer who has volunteered at an event this year to be a part of the committee

**PTO Board: 2022-2023 (so far)**

President🡪Debra

Corresponding Secretary🡪Nicole

Business Partner Liaison🡪Mike

Parliamentarian🡪Jenni

Volunteer Cooordinator🡪Emily

**Any Questions/Concerns**Julie Hayes shared some thoughts from Mr. Klein:Principals Report for SAC

We would like to congratulate Robie Hagan for putting Wards Creek in the spotlight at the Teacher of the Year recognition celebration.  She is one of five finalists for the district.  We will know if she represents the entire district on January 20th.  We are proud of all our teachers for their dedication to the success of our students.

Thanks to PTO, we now have water filling stations in each house.  The have also helped us purchase new headphones for the computer labs, student whiteboards in all grade levels, teacher whiteboards for grades K-2.  We will also be purchasing a cover for the kindergarten playground fence.  With the potential proceeds from our Read-a-thon we will either work towards outfitting a 4th computer lab or bringing in Capturing Kids Hearts Training over the summer.

The School Improvement Plan will be presented to the school board on Tuesday, February 15th.  I’ll share the slides we have prepared at our February SAC meeting.  One item that we will be focusing on is the creative financing of two Reading Interventions positions to concentrate on phonemic awareness and phonics instruction.  The district goal is that all students read on grade level by 3rd grade.

I’m going to host a Higher Order Thinking Skills and FSA night to families possibly on Tuesday, January 25th.  Will wait another week to decide the date and time.  Still not sure if we will be able to host inside events in January.

We are at 808 enrollment.  This is 195 students more than what we had last year.  I’m projecting that we will be at least 1,000 students at the beginning of next year, due to the explosion of Silver Leaf.  This would be at least 10 new teachers on staff.  We are requesting 10 portables.

Please, please, please, encourage families for next school year to register as soon as the window opens up for pre-registration or as soon as they move into the area.

1. **Next Meeting Thursday, February 10, 2022 at 3:30PM in the Media Center**
2. **Adjourn**Kristin Fanning called a motion   
   Kim Pagan made a motion and Russ Cooke second. The meeting ended at 4:44PM

**Attendance**

**Chair:** Kristin Fanning  
**Secretary:** TBA  
**Principal:** Kevin Klein

**Members:**  
Jennifer Lusk  
Freddy Sampedre (absent)

Mandy York (absent)  
Sarah Diotte   
Russell Cooke  
Lisa Martin  
Lisa Bell   
Jose Medina (absent)  
Kimberlee Pagan  
Christina Watson (absent)  
Lisa Urban (absent)