**Wards Creek School Advisory Council**

**May 1, 2017**

**Meeting Minutes**

**Attendance:**

Attendees are attached on a separate list.

**Call to Order:**

A meeting of the Wards Creek Elementary School Advisory Council was held in the Wards Creek Elementary Media Center on May 1, 2017. Heather Clubb called the meeting to order 6:08. Dana Smith recorded minutes for this meeting.

**Minutes:**

The Minutes from last month’s meeting were reviewed. The motion to approve the minutes was moved by Chamaine Williams and Elizabeth Janssen seconded the motion.

**Principal’s Report – Edie Jarrell:**

Mrs. Jarrell began by stating that the ideas from SAC were shared at the grade level WOWs and were well received.

Mrs. Jarrell then announced that she was called by Mr. Forson and then he came on Monday, April 24th to tell her that he “needed her at Cunningham Creek.” She was announced as the new principal on Friday at Cunningham Creek and then the Wards Creek faculty and staff were told at the end of the work day on Friday. Her last day at Wards Creek would be June 30th.

The iReady Diagnostic was purchased by the District and she has submitted an “intent to purchase” the Teacher Toolkit. Her accounts have been frozen due to the change in school leadership.

The FSA starts tomorrow and the Discovery Education assessments will be given until the end of the year.

The summer reading program will be held in two of the portables due to being able to use the AC in those rooms and not having to air condition an entire “house.” Only the front office will be open during the summer.

Mrs. Jarrell noted that not a lot of grade level teacher changes were needed, but she did have to non-reappoint some teachers.

The number of teachers needed for next year is based on the “pink” forms returned to school that provided information of number of students returning to school along with the children coming from Mill Creek Elementary due to rezoning. The number of teachers needed is based on actual numbers, not on projections, of students attending. At this point there is a “tipping point” in three grades.

She noted that fourth grade students rezoned to the new school could opt to complete fifth grade at Wards Creek, but their siblings would not be able to attend Wards Creek. Transportation would have to be provided by the parents.

We will continue to have two nurses due to medically fragile students. The second nurse is paid for with Federal funds.

Mrs. Jarrell said that out of her last thirty years in education that the last five have been the most rewarding. She has been in DROP since December and is planning to retire in November of 2021.

**PTO Report – Megan Barstow:**

The new PTO was slated:

President Anne Gillette

1st Vice President Jenn Hughes

2nd Vice President Stacey Smith

Recording Secretary Amy Miller

Room Parent Liaison Kimberlee Pagan

SAC Liaison Chamaine Williams

 Volunteer Coordinator Heather Shreves

There are currently three openings for next year’s PTO.

Teacher appreciation week is this week with activities planned.

School Supply Kits will only be available to be ordered online and information will be sent to parents soon.

Summer workbook order forms have already been sent home.

**Good of the Order:**

Staci Farrell and Heather Clubb are finishing up work on the 5 STAR notebook.

**Adjournment:**

Motion to adjourn the meeting was made by Elisabeth Janssen and Kimberlee Pagan seconded the motion. Meeting was adjourned at 6:50 P.M. The next SAC meeting should be the first Monday in September at 6:00 P.M.