**Wards Creek School Advisory Council**

**January 9, 2017**

**Meeting Minutes**

**Attendance:**

Attendees are attached on a separate list.

**Call to Order:**

A meeting of the Wards Creek Elementary School Advisory Council was held in the Wards Creek Elementary Media Center on January 9, 2017. Heather Clubb called the meeting to order 6:03. Dana Smith recorded minutes for this meeting.

**Minutes:**

The Minutes from last month’s meeting were reviewed. The motion to approve the minutes was moved by Jenna Miller and Elizabeth Jansen seconded the motion.

**SAC Survey:**

Heather Clubb explained that the District has certain questions that have to be in each school’s survey. She then displayed the parent survey and read the District mandated questions. They are very general. Last year we added some questions.

Mrs. Williams suggested adding a question about Peach Jar, and if parents are using it.

Mrs. Bastow suggested adding a question about homework.

Ms. Smith suggested adding a question about whether parents are accessing The Torch.

We went through each question from the school’s survey. Some were removed and other questions were added. It was suggested that we shorten the survey. We went from 31 to 20 questions.

Then Ms. Clubb said she will make changes to the faculty survey that goes along with the ones that were made to the parent survey.

**Principal’s Report**

Mrs. Jarrell reported on the following areas:

1. All testing schedules are on the school calendar. We need proctors – lots of proctors – for FSA and the final DE assessments for K through 2. If we don’t have enough proctors, then the classes without proctors will not test. If we don’t test, then we don’t get a school grade. So, we need proctors.
2. Suggestions were made on how to attract more proctors that included changing the sign-up schedule from 3 – 4 hour blocks to 90 minute blocks.
3. There are no longer double-run busses. Some drivers don’t know the routes yet, so some busses are running a little late. The route times will improve as the drivers become more familiar with them.
4. The school messaging system moved from Blackboard to School Messenger. Text messages will be identified as from what school they originated.

**PTO Report – Megan Bastow:**

Boosterthon will be on January 19th.

**Good of the Order**:

Nothing was brought before the SAC.

**Adjournment**:

Motion to adjourn the meeting was made by Charlotte Hartley and Judi Piggott seconded the motion. Meeting was adjourned at 7:08 P.M. Next SAC meeting will be February 13, 2017 at 6:00 P.M.