**Wards Creek School Advisory Council**

**August 29, 2016**

**Meeting Minutes**

**Attendance:**

Attendees are attached on a separate list.

**Call to Order:**

A meeting of the Wards Creek Elementary School Advisory Council was held in the Wards Creek Elementary Media Center on August 29th, 2016. Heather Clubb called the meeting to order. Dana Smith recorded minutes for this meeting.

**Minutes:**

The Minutes from last month’s meeting were reviewed. The motion to approve the minutes was moved by Elizabeth Janssen and Tammy Stewart seconded the motion.

**PTO Report and Budget/Board Approval:**

The PTO Board members were introduced for approval. The motion to approve the new board members was moved by Teresa Lloyd and Tammy Stewart seconded the motion. The PTO 2016 – 2017 Budget was presented for approval. The motion to approve the budget was moved by Chamane Williams and Elizabeth Janssen seconded the motion.

**SAC Bylaws, Sunshine Law:**

Heather Clubb presented information about the requirements for SAC meetings. As it is a government mandated body, the meetings must be “in the sunshine” meaning that they are open to the public. SAC members are also not to discuss SAC-related business outside of the SAC meetings.

Heather Clubb presented the current SAC Bylaws – that were also emailed to SAC members - and asked that members read it over to see if there were things that needed to be discussed and/or changed.

**Principal’s Report – Edie Jarrell:**

Mrs. Jarrell presented her PowerPoint that will she will present to the school board. She outlined for the group the results of this year’s FSA assessments. WCES grew in our level of proficiency in all subjects. This is the first year that we received growth scores and those areas will be a big focus for our efforts during the 2016-2017 school year.

She presented areas that exceeded our expectations. These areas included an increase in proficiency scores in both ELA, Math, and Science, as well as our Leaders with Character Celebrations that celebrate a student driven focus on strong character; and our Comprehensive Guidance Program. Mrs. Jarrell also featured the things that make our school unique. These include our Leaders with Character framework, VLCs – Vertical Learning Communities, and our special events like the Literacy Parade, Spooktacular Business Showcase, Cultural Arts Festival, and our Summer BINGO Reading Challenge. WCE also has special programs that include being a Leader in Me Lighthouse school in partnership with FranklinCovey, Odyssey of the Mind, and our Best Buddies program.

Mrs. Jarrell also presented some of our school’s disparities/challenges included ESE/504 student needs, the growth and gains of our lowest quartile students, and customized learning paths were we need to remediate, extend, and enrich our students based on their needs. Our goals to address these disparities/challenges will be to provide a continuum of services for our ESE/504 students, ongoing student data reviews with data dialogues and use of dashboards, and our WOW & VLC focuses on flexible skill grouping, data discussions, best practices, balanced literacy and workshop model, and knowing students as learners.

**Good of the Group:**

* Our District Buddy, Lisa Bell encouraged SAC members to attend the school presentations to the school board which will be on October 11th, 2016.

**Adjournment**:

Motion to adjourn the meeting was made by Dana Smith and Tammy Stewart seconded the motion. Meeting was adjourned at 7:15 P.M. Next SAC meeting will be October 10th, 2016 at 6:00 P.M.