**Wards Creek School Advisory Council**

**October 12, 2017**

**Meeting Minutes**

**I. Call to Order**

A meeting of the Wards Creek Elementary School Advisory Council was held in the Wards Creek Elementary Media Center on October 12, 2017. Mrs. Farrell called the meeting to order at 6:06. Dana Smith recorded minutes for this meeting. Mrs. Mitidieri introduced Lisa Bell, our district partner.

**II. Minutes**

The Minutes from last month’s meeting were reviewed. The motion to approve the minutes was moved by Chamane Williams and Heather Shreves seconded the motion. The motion was voted on and passed.

**III Vimeo/Facetime**

Kimberlee Pagan joined the meeting via Vimeo. A phone was set up so that she could hear and see the meeting, and those in attendance could see and hear her. Mrs. Fanning reminded everyone that if unable to attend meeting, just email her, Mrs. Farrell, or Mrs. Mitidieri, so that you can “attend” the meeting remotely. This counts as being “present"

**IV. New Business**

a. Mrs. Mitidieri reiterated that one of the purposes of the School Advisory Committee was to help educate the community about our school. She suggested that to incentivize SAC attendance, members that attend 8 out of 10 meetings (including teachers) would receive a yearbook at no cost. Elizabeth Janssen made a motion to approve the attendance incentive and Jenna Miller seconded the motion. The motion carried.

b. Mrs. Mitidieri presented a PowerPoint to share what she presented to the School Board. Based on the information from the last three year’s state testing results, the following school improvement goals were developed:

* WCES will increase learning gains for all students in Reading and Math by 10%
* Increase leaning gains for students in the Lowest 25% in Reading by 20%
* Implement a school wide Positive Behavior System leading to improvement in attendance, achievement and learning gains.

c. The schools Wildly Important Goals (WIGs) are as follows:

* 100% of children will make at least 1 years growth in both reading and math.
* 100% of children will participate in a community service project.

d. How will we meet these goals?

* Bi-weekly professional learning cadres (PLCs) with teachers to provide professional development and analyze data and student work.
* School-wide designated intervention black for all grade levels.
* Training in differentiation (guided reading, LLI, i-Ready)
* In depth data analysis
* Encourage grade levels to work together to remediate students in homogenous groups based on i-Ready data
* Teaching and re-teaching school-wide expectations and celebrating positive behavior.

e. Mrs. Mitidieri presented the results of the i-Ready baseline assessments. The

following table shows the number of students on grade-level as shown by the baseline assessment.

|  |  |  |
| --- | --- | --- |
| i-Ready Baseline Assessments: Percentage of Students on Grade Level | | |
| Grade | Reading | Math |
| K | 30 | 31 |
| 1 | 23 | 20 |
| 2 | 47 | 33 |
| 3 | 81 | 51 |
| 4 | 55 | 51 |
| 5 | 55 | 55 |

* Things to note:

You can’t compare DE and i-Ready scores. DE assessments are based on what students need to know at end of the year based on the standards. i-Ready is adaptive and will actually show what level each child is at in the different domains. This makes it easier for teachers to better address each child’s needs.

e. Leadership with Character Quarterly Awards – Every teacher/class will submit names for these awards. The parents of those students are then invited to come to the awards ceremony. All the students will be in attendance to cheer on their classmates. Many teachers decided to make it a surprise and the students will find out at the ceremony. The first award ceremony will be on October 25th. There will be three separate ceremonies: PreK, K, 1st grade; 2nd and 3rd grades; also 4th and 5th grades. The five categories are as follows:

* Academic Excellence
* Community Service
* Growth Mindset
* 2-Character Counts

**V. Old Business**

a. Leadership Night Feedback – Mrs. Mitidieri reported that she received overwhelming positive feedback from parents, children, and teachers. Many parents remarked that they had never seen the resource areas. Students took pride in showing leadership by taking their parent(s) around the school. She also noted that the resource teachers were overwhelmed with all the stamping. Next year the night will probably be slit up to alleviate the congestion.

b. i-Ready Assessments/Diagnostics: As previously discussed, the first assessments have all been completed. The second one will be in the December/January timeframe, and the last will be in May.

c. New hires:

* Tobi Allen - ESE para-professional
* Jenny Cramer – 4th grade teacher
* Lauren Griffin – self-contained ESE para-professional
* Barbra Knickerbocker – 5th grade associate teacher
* Sue Kraft – guidance clerk
* TBA – 1st grade associate

**VI. PTO Agenda – as reported by Elizabeth Janssen:**

* October 20th – Fall Festival
* November 17th – Mother/Son Night
* Membership cards were distributed.
* PTO is working with a business partner for a digital sign.

**VII. Questions/Concerns:**

a. The Torch Card Celebration will be on November 11th in the courtyard. If anyone knows a DJ please let Mrs. Mitidieri and/or PTO know.

b. Torch Card bonus points – Students should ask their teacher how the can earn bonus points, especially when school was missed due to illness.

**VIII. Next Meeting**

The next meeting will be on Thursday, November 9th, at 6:00 in the Media Center.

**IX. Adjournment**

Elizabeth Janssen made a motion to adjourn the meeting and Jenna Miller seconded the motion. A vote was taken and passed. The meeting was adjourned a 6:58.

**Attendance:** Attendees are attached on a separate list.