

Wards Creek Elementary

Extended Day Registration 2016-2017

Rec# _____
Ck# _____

Non-refundable Registration Fee: \$75.00 per student

Choose a payment plan:

_____ Before School 6:30-8:15 - 10 equal payments (\$100)

_____ After School 3:00-6:00 - 10 equal payments (\$200)

_____ Before and After School - 10 equal payments (\$300)

*****50% sibling discount will be offered*****

_____ Drop in program _____ Morning _____ Afternoon _____ Both

All payments are due in advance. Checks should be made payable to WCE. Please write your child's name on the check to insure proper credit. Extended Day fees are due on by the 15th of every month for the upcoming month's service. All payments should be made to the coordinator in the front office either in person or in an envelope clearly marked Extended Day and sent to school with your student. We will be offering a credit card option this year as a payment choice.

STUDENT:

Child's Name _____

Grade _____ Teacher _____ Bus # _____ Other _____

Child resides with: _____ Both Parents _____ Mother _____ Father _____ Step-parent _____ Other (Ext. Family)

PARENTS:

Mother's Name _____ Cell # _____ WK# _____

Father's Name _____ Cell # _____ Wk# _____

Preferred E-mail _____

CUSTODIAL RIGHTS: (Parents permitted to remove the child)

Father: _____ Yes _____ No Mother: _____ Yes _____ No Step-Parent: _____ Yes _____ No

If "No" is checked to the natural parents, custody papers must be on file in the school office to legally enforce.

ALTERNATIVE CHILD PICK-UP/EMERGENCY CONTACT APPROVED LIST:

I hereby give WCE Extended Day permission to release my child to one or more of the following persons:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

*You may make changes and/or update your child's pick-up list at anytime.
Remember, all persons picking up your child must show proper photo ID.*

Today's Date

Signature of Parent or Guardian

MEDICAL INFORMATION

FOODALLERGIES: _____

SPECIAL INSTRUCTIONS AND/OR MEDICAL CONCERNS: _____

CURRENT MEDICATIONS AT HOME ORSCHOOL: _____

MEDICAL CARE PROVIDER INFORMATION:

Child's Physician _____ Phone # _____ Address _____

May Wards Creek Extended Day call another physician if unable to contact the above? Yes No

MEDICAL RELEASE FOR CARE AND TREATMENT

In case of accident or serious illness during Extended Day hours, I request that the school contact me. I hereby authorize them to contact the physician indicated and follow his/her instructions. If it is impossible to contact this physician, Wards Creek Elementary Extended Day Program (WCEED) may make whatever arrangements necessary to provide care and treatment for my child. In case of emergency, I hereby give WCEED permission for my child to be transported by Emergency Medical Services to the hospital and given necessary treatment. I understand I will be responsible for any and all related charges. In the case of an accident or serious illness where immediate treatment of my child is not indicated but where he/she is unable to remain at the school, WCEED will contact me to arrange transportation for my child. If WCEED is unable to reach me, I authorize them to contact one of the persons listed on this form and request them to come to the school and transport my child home or to their home. I understand that it is the parent/guardian's responsibility to notify the school of any changes in this information throughout the school year.

Parent/Guardian's Signature

Date

GENERAL RELEASE OF LIABILITY

The undersigned agrees to release and forever discharge Wards Creek Elementary Extended Day Enrichment and the St. John's County School Board, their officers, servants, agents, and employees, from all claims and demands, rights and causes of action of any kind. The undersigned waives any right to seek damages against the above mentioned parties due to or in any way arising from personal injuries and/or property damage known or unknown to the undersigned at the present time that results from any occurrence which may happen to the below stated child during time spent in the Wards Creek Elementary Extended Day Program, barring proven supervisory neglect.

Child's Name

Date

Parent/Guardian's Signature

Date

CITIZENSHIP RULES

The WCEED student behavior expectations will be based on the Pillars of Character established in St. Johns County Schools. Students will be expected to be caring, fair, respectful, responsible, trustworthy, and show citizenship while at Wards Creek. All items taken from home must remain in back packs at all times, including cell phones, MP3 players, electronic games or toys.

DISCIPLINE POLICY

The St. Johns County Code of Conduct rules that apply during the school day will be applied for Extended Day as well. The Extended Day Leader will give warnings to children not following this code. All unacceptable behavior will be dealt with and consequences are at the discretion of the administration. These consequences could range from a parent conference to suspension and/or expulsion from the program.

UNDERSTANDING POLICIES & PROCEDURES

Please review the rules and policies with your child and sign below to verify that you have reviewed the citizenship rules and discipline policy and understand their meaning and consequences.

Parent/Guardian's Signature

Date